

**WOLVERHAMPTON CLINICAL COMMISSIONING
GROUP COMMISSIONING COMMITTEE**

Minutes of the Commissioning Committee Meeting held on Thursday 28th November 2019 commencing at 1.00 pm in the CCG Meeting Room 1, Wolverhampton Science Park

MEMBERS ~

Clinical ~

Present

Dr M Kainth (Chair)	Lead for Commissioning & Contracting	Yes
Dr R Gulati	Deputy Lead for Commissioning & Contracting	Yes

Patient Representatives ~

Malcolm Reynolds	Patient Representative	Yes
Cyril Randles	Patient Representative	Yes

Management ~

Steven Marshall	Director of Strategy & Transformation	Yes
Tony Gallagher	Director of Finance	Yes
Sally Roberts	Chief Nurse & Director of Quality	No
Andrew Wolverson	Head of Service People - Commissioning - WCC	No

In Attendance ~

Philip Strickland	Governance & Risk Coordinator	Yes (part)
Vic Middlemiss	Head of Contracting & Procurement	Yes
Yvonne Higgins	Deputy Chief Nurse	Yes
Sukvinder Sandhar	Head of Individual Care (Adults)	Yes (part)
Andrea Smith	Head of Integrated Commissioning	Yes (part)

Apologies for absence

Apologies were received from Sally Roberts, Andrew Wolverson

Declarations of Interest

CCM844 There were no declarations of interest.

Minutes

CCM845 The minutes of the last committee meeting, which took place on Thursday 31 October 2019 were agreed as a true and accurate record.

RESOLVED: That the above is noted.

Matters Arising

CCM846 There were no matters arising

Committee Action Points

CCM847 The committee was updated on a review of the outstanding action –

CCM840 – Social Worker in ED and requested the following clarifications to ensure that the pilot evaluation is thoroughly considered-

- How will this post reduce admissions
- How will admissions be audited
- When will the Outcomes be measured
- Is there a Baseline of admissions to work to/compare standards
- When patients are discharged, will extra support be give if needed

Medicines of Limited Clinical Value

CCM848 The Committee were presented with a report (in addition to the previous report of June 2019) regarding NHS guidance on items which should not be routinely prescribed in Primary Care. A three month consultation has taken place regarding the seven new items added and an engagement exercise was carried out in October to include patient input and voice through a survey monkey exercise. The results are attached in appendix one. .

Clear lines of communication are planned as follows –

- Discussions with RWT need to take place and may include the need for shared care agreements
- Patient communication will be provided by way of leaflets to be provided to GP practise for patients and consultations/review.
- Dr. R Gulati requested a refreshed guidance of low cost Needles to be provided.

The guidance will be rolled out across all areas and withdrawn from repeat prescriptions. Patients are to be identified by the GPs and discussions regarding alternative medications to take place.

The strategy will be launched on 1 December 2019 with the additional guidance.

RESOLVED: The Committee noted the contents and gave approval.

Sukvinder Sandhar left the meeting

Contracting Update

CCM849 The Committee was presented with an update on the overview and key contractual areas for November 2019.

Royal Wolverhampton NHS Trust

Activity/ Performance

Acute activity has increased in month 6 to £1.89m over-performance, though month 5 showed a reduction. This is principally due to A&E and Planned Same Day services. However the community contract is showing a significant under-performance in certain areas and is currently being challenged with RWT.

Contract Performance

- Referral to Treatment – the performance continues to deteriorate from the year starting 88.08% to 83.01% in August 2019. A recovery action plan to improve has been put in place with a particular focus on departmental actions and is overseen weekly by a newly appointed oversight group within the Trust and reviewed monthly by the CCG contracting meetings.
- Diagnostics - The service failed to achieve targets for both August and September 2019. Referrals have increased for Endoscopy and capacity issues have also been rising in the Neurophysiology department.
- Cancer – Performance has improved in Breast Cancer since the implementation referral diversion programme of across the STP . There continues however to be underlying challenges with regard to workforce recruitment in specific areas such as radiography.

RWT Planning Round for 2020/21

The first meeting took place on the 24th October 2019. the CCG has stated the wish to continue with the approach of an open and collaborative programme of discussions.

Other Contractual issues

Dermatology – the CCG has agreed with Omnes the current provider to extend the contract until 31 March 2020, this will allow 2 weeks for exit and safe transfer of patients and increased scope of minor surgery continuing for patients referred prior to 29 February 2020.

The new provider Circle has been agreed to commence from 1 March 2020 to allow time for necessary recruitment to take place.

Phoenix Walk in Centre – investment has been provided for the migration of the walk in centre to an Urgent Treatment Centre.

Black Country Partnership Foundation Trust (BCPFT)

Performance/Quality Issues

- Improving Access to IAPT – the figures for August have been received at a low of 1.49% against the monthly target of 1.83%, this is mainly due to a high number of appointment cancellations which reduced access. The Trust advised that July was an usually successful month.

Nuffield

Contractual Issues

This service is currently running under plan in Orthopaedics at month 6. The new pathway introduced for MSK referrals which requires that all patients access the service via a single point of access to Connect is the underlying factor

Contract negotiations and intentions have been issues to Nuffield with the first meeting taking place on the 15 November 2019.

Urgent Care/Ambulance/ Patient Transport

Non-Emergency Patient Transport Service (NEPTS)

This contract has been awarded to WMAS for 5 years with an option to extend for a further 2 years and will commence April 2020. All KPIs are currently being achieved with the current contract.

111 Service

This integration transferred on the 5 November 2019 to WMAS to reduce ambulance conveyances for non-emergency. Activity monitoring report is being set up which will take consider the impact A&E attendances and acute admissions.

Other contracts

- Termination of Pregnancy Service – The drafting/finalising of the contract with the new provider is now being completed. The service will commence on 1 January 2020.
- Assisted Conception Service – Invites to tender for this service have been issues for re-procurement and evaluation will commence on the 20 November 2019.

RESOLVED – The Committee noted the contents of the update.

Review of Risk

CCM850 The Committee received an update of the risk register highlighting the current corporate and commissioning committee risks.

Corporate Risks

CR14 – Development of local accountable care Models – The committee requested this risk to be closed. PM advised that this will be reviewed in the quarterly review.

CR23 – Enacting the Wolverhampton ICA Contract – The committee was requested to accept this as a new risk on the Corporate risk register.

Commissioning Committee Risks

The committee was advised of no changes or additions to risks.

Resolved: The Committee noted the update of an addition to the Dermatology mobilisation and the acceptance of CR23 to the corporate risk register.

Any Other Business

CCM851 None

Date, Time and Venue of Next Meeting

Thursday 27th February 2020 at 1pm in the CCG Meeting Room 1